## Step1:enable fax

• Home	Virtual Fax	Move the m to see toolt
Operator	Virtual Fax	
Basic		
Inbound Control	Enable: M	
Advanced	Area Code: 028	
<ul> <li>Options</li> </ul>	Outbound CID: 85337096	
<ul> <li>Virtual Fax</li> </ul>	Label: zycoo	
<ul> <li>Voicemail</li> </ul>	Fax Seat: 4 💌	
<ul> <li>SMTP Settings</li> </ul>	DialPlan: DialPlan1 🔻	
Conferences	Save Cancel	
<ul> <li>Music Settings</li> </ul>		
• DISA		
<ul> <li>Follow Me</li> </ul>		
Call Forward		
One Number Stations		
- Daging and Intercom		

## Step 2:input fax2email address

General   SIP:   IAX2:   Name:   FAX   Extension:   800   Password:   Zycooabc   Outbound CID:   DialPlan:   DialPlan1   Analog Phone:   None   Voicemail   Enable:   Password:   1234   Delete VMail:   Email(Fax/Voicemail):   support@zycoo.co   Other Options   Web Manager:   Agent:   Vale   Call Waiting:   it   it   Mobility Extension:   Mobility Extension Number:   VoIP Settings   NAT:   Transport:   UDP<   SRTP:   It   it   it   it   it   it   Video Options      Video Call:   H.261   H.263   H.263   H.264   Audio Codecs			Edit		х	N to
SIP: IAX2:   Name: FAX   Extension: 800   Password: zycooabc   Outbound CID:   DialPlan: DialPlan1   DialPlan1 Analog Phone:   None Voicemail   Enable: Image:   Password: 1234   Delete VMail: Email(Fax/Voicemail): support@zycoo.co   Other Options it   Web Manager: Agent:   Image: Pickup Group: 1   Mobility Extension: Mobility Extension Number:   VoIP Settings it   NAT: Transport:   UDP SRTP:   It it   Video Options it   Video Call: H.261   H.261 H.263   H.261 H.263	General					
Name: FAX Extension: 800   Password: zycooabc Outbound CID:   DialPlan: DialPlan1 Analog Phone: None   Voicemail Image: Password: 1234   Enable: Image: Password: 1234   Delete VMail: Image: Email(Fax/Voicemail): support@zycoo.co Image:   Other Options Image: Image: Image:   Web Manager: Image: Image: Image:   Allow Being Spied: Pickup Group: Image: Image:   Allow Being Spied: Pickup Group: Image: Image:   NAT: Image: Image: Image:   VoIP Settings Image: Image: Image:   NAT: Image: Image: Image:   Video Options Image: Image: Image:   Video Call: Image: Image: Image:   Video Call: Image: Image: Image:   Image: Image: Image: Image:   Image: Image: Image: Image:   Image: Image: Image: Image:   Video Call: Image: Image: Image:   Image: Image: Im	SIP:	$\checkmark$	IAX2:			
Password: Zycooabc   Outbound CID:   DialPlan: DialPlan1 ▼   Analog Phone: None ▼   Voicemail   Enable: ✓   Password: 1234   Delete VMail: Call Password:   Delete VMail: Email(Fax/Voicemail): support@zycoo.co   Other Options it   Web Manager: ✓   Agent: ✓   Call Waiting: it   it it   Mobility Extension: Mobility Extension Number:   VoIP Settings it   NAT: Transport:   UDP SRTP:   it it	Name:	FAX	Extension:	800		
DialPlan: DialPlan1 Analog Phone: None ▼   Voicemail   Enable: ✓ Password: 1234   Delete VMail: □ Email(Fax/Voicemail): support@zycoo.co it   Other Options it it   Web Manager: ✓ Agent: ✓   Call Waiting: □ it   Allow Being Spied: □ Pickup Group: 1   Mobility Extension: □ Mobility Extension Number: it   VoIP Settings it it   NAT: □ Transport: UDP   OTMF Mode: RFC2833 ▼ Permit IP: it   Video Options □ H.261 H.263   Video Call: □ H.261 H.263   Idaw □ □	Password:	zycooabc	Outbound CID:			
Voicemail   Enable:   ✓   Password:   1234   Delete VMail:   Email(Fax/Voicemail):   support@zycoo.co   Other Options   Web Manager:   ✓   Agent:   ✓   Call Waiting:   it   it   Mobility Extension:   Mobility Extension Number:   it   VoIP Settings   NAT:   Transport:   UDP   ✓   SRTP:   it   it   it   it   Video Options   Video Call:   H.261   H.263   H.263   H.263   H.264	DialPlan:	DialPlan1	Analog Phone:	None 🔻		
Enable: ✓ Password: 1234 ns   Delete VMail: □ Email(Fax/Voicemail): support@zycoo.co it   Other Options it it   Web Manager: ✓ Agent: ✓ Call Waiting: it   Allow Being Spied: □ Pickup Group: 1 it it   Mobility Extension: □ Mobility Extension Number: it it   VoIP Settings it it it it   NAT: □ Transport: UDP ✓ SRTP: it   DTMF Mode: RFC2833 Permit IP: it it it   Video Call: □ H.261 H.263 H.263+ H.264 it   Audio Codecs □ □ alaw □ □	Voicemail					
Delete VMail: Email(Fax/Voicemail): support@zycoo.co   Other Options it   Web Manager: Agent:   ✓ Call Waiting: it   Allow Being Spied: Pickup Group: 1   Mobility Extension: Mobility Extension Number:   VoIP Settings it   NAT: Transport:   UDP< SRTP:   DTMF Mode: RFC2833 ▼   Permit IP: it   Video Options it   Video Call: H.261   H.261 H.263 + H.264   Audio Codecs it	Enable:	V	Password:	1234	ins	
Other Options       it         Web Manager:       Agent:       Call Waiting:       it         Allow Being Spied:       Pickup Group: 1       it         Mobility Extension:       Mobility Extension Number:       it         VoIP Settings       it         NAT:       Transport: UDP       SRTP:         DTMF Mode:       RFC2833 ▼       Permit IP:       it         Video Options       it       it         Video Call:       H.261       H.263 + H.263 + H.264       it         Audio Codecs       it       it       it	Delete VMail:		Email(Fax/Voicem	ail): support@zycoo.co	it	-
Web Manager: ☑ Agent: ☑ Call Waiting: it   Allow Being Spied: □ Pickup Group: 1 it   Mobility Extension: □ Mobility Extension Number: it   VoIP Settings it   NAT: □ Transport: UDP ▼   SRTP: □ it   DTMF Mode: RFC2833 Permit IP: it   Video Options □ H.261 H.263 H.263+   Video Call: □ H.261 H.263+ H.264	Other Option	15			it	
Allow Being Spied: Pickup Group: 1 it   Mobility Extension: Mobility Extension Number: it   VOIP Settings it   NAT: Transport: UDP< ▼	Web Manage	r: 🔽 Agent	:: 🔽 Call Wai	ting: 🗌	it	
Mobility Extension:       Mobility Extension Number:       it         VoIP Settings       it         NAT:       Transport:       UDP< ▼	Allow Being S	pied: 🔲 Pickup	Group: 1	_	it	
VoIP Settings       it         NAT:       Transport: UDP< ▼	Mobility Exter	nsion: 🗖 Mobilit	ty Extension Number		it	
NAT:       Transport:       UDP       ✓       SRTP:       it         DTMF Mode:       RFC2833       Permit IP:       it       it         Video Options       it       it       it         Video Call:       Image: H.261       H.263       H.263+       H.264         Audio Codecs       it       it       it	VoIP Setting	5			it	
DTMF Mode: RFC2833 ▼ Permit IP: it Video Options Video Call: □ H.261 H.263 H.263+ H.264 it	NAT:	Transport:	UDP 👻	SRTP:	it	
Video Options     it       Video Call:     □       H.261     H.263       H.263     H.263+       H.264     it       it     it	DTMF Mode: RFC2833  Permit IP:					
Video Call:     □     H.261     H.263     H.263+     H.264     it       Audio Codecs     it     it	Video Optior	15			it	
Audio Codecs	Video Call		261	63+ TH 264	it	
a722 alaw	Audio Codec	c	201 - 11.205 - 11.2	.05+ 11.204	it	
	Addio Codec	, 			it	
a726 ulaw	g/22 g726	<u> </u>	alaw ulaw		it	
gsm g729 it	gsm	<u></u>	g729		it	
Disallowed Allowed	speex	wed	Allowed		it	
it	DISTINU		Cancel		it	
Save Cancel it		Sa	Cancel		it	*

Step3:set the smtp

• Home	SMTP Settings
• Operator	SMTP Settings:
Basic Inbound Control	SMTP Server: smtp.qiye.163.com
Advanced	SSL/TLS: 🖸
<ul> <li>Options</li> </ul>	Enable SMTP Authentication
Virtual Fax	Username: gang.chen@zycoo.com
Voicemail	Password: ••••••
<ul> <li>SMTP Settings</li> </ul>	- Send Test
Conferences	
<ul> <li>Music Settings</li> </ul>	Save Cancel
• DISA	
<ul> <li>Follow Me</li> </ul>	

Step4:config the fax and enable auto-answer

	Edit X
Description: Lines:	Telecom FXO: □1 ☑ 2 ☑ 3 ☑ 4 □ 5 □ 6 □ 7 □ 8
Prefix:	
Coll Mothod	Advanced Options
Call Method	
Busy Detect	tion: Yes  Busy Count: 3
Input Volum	ne: 60% 🔻 Output Volume: 40% 🝷
Call Progres	ss: No ▼ Progress Zone: US ▼
Busy Patter	rn: Language: Default 🔻
Answer on	Polarity Switch: No 🔻
Hangup on	Polarity Switch: No 🔻
Auto Fax De	etection: 🗹 Destination: Virtual Fax 800 🔻
	Save Cancel

• Operator	General	Analog Settings	SIP Settings	IAX2 Settings	
Basic					
Inbound Control	Local Extension S	Gettings			1
Advanced		Operator Extension: < <u>no</u>	ne> 🔻		
• Options		Global Ring Time Set(sec):	: 120		
Virtual Fax		Enable Transfer:			
Voicemail		Enable Attended Transfer	Caller ID: 🔽		
<ul> <li>SMTP Settings</li> </ul>		Enable Music On Ringback	с. П		
Conferences		Auto-Answer: 🔽 Fax Det	ect Time: 4 🔻		
<ul> <li>Music Settings</li> </ul>		Record Format: WAV			
• DISA		Call Forward CID:			
Follow Me		P-Preferred-Identity:			
Call Forward	—				

Step 5:also you can config the fax in the ivr,like press 1 to fax

	Edit workingtime X	Ot	otio
IVR S	Settings	Edit	C
Nar	me: workingtime Extension: 910	Edit	C
Weld	come Message		
Pleas	se Select: Zycoo-welcome 👻 <u>Custom Prompts</u>		
Repe	eat Loops: 2 🔻		
Time	out: 3		
Dial	other Extensions: 🔽 (Custom)		
кеур	oress Events		
Key	Action		
0	Disabled •		
1	Goto Fax 🔹 Virtual Fax 800 🔹		
-	thread tax boo		
2	Goto Extension •     xiaoyao.li(830) •		
2	Goto Extension     xiaoyao.li(830)       Disabled		
2 3 4	Goto Extension     xiaoyao.li(830)       Disabled		
2 3 4 5	Goto Extension     xiaoyao.li(830)       Disabled        Disabled		
2 3 4 5 6	Goto Extension     xiaoyao.li(830)       Disabled        Disabled        Disabled        Disabled		
2 3 4 5 6 7	Goto Extension     xiaoyao.li(830)       Disabled        Disabled        Disabled        Disabled        Disabled		
2 3 4 5 6 7 8	Goto Extension     xiaoyao.li(830)       Disabled		
2 3 4 5 6 7 8 9	Goto Extension     xiaoyao.li(830)       Disabled		
2 3 4 5 6 7 8 9 *	Goto Extension     xiaoyao.li(830)       Disabled        Disabled		

Step 6:After you received fax, you can find it in your fax list and email both

• Home	Fax List				
<ul> <li>Operator</li> </ul>	Start Date:	Oct 🔻 13 👻 2015 🔹	Field	: Caller ID 🔻	Filter
Basic	End Date:	Oct 🔻 13 🔻 2015 🔹	•		
Inbound Control	Caller ID	Destination	Date	File Name	Status
Advanced		800	10/13/15 10:09	fax000000018.tif 🞽	Done
Network Settings					
Security					
Report					
<ul> <li>Register Status</li> </ul>					
• Fax List					
Record List					
• Call Logs					
<ul> <li>System Logs</li> </ul>					

We support both fax format tif and pdf in email

New fax from Unknown ★		2
Zycoo IP PBX Server	★ ▼	1
发给 support	2015-10-13 10:10 隐藏信息	ſ
发件人: Zycoo IP PBX Server <gang.cher 收件人: support<support@zycoo.com> 时间: 2015年10月13日 (周二) 10:10 大小: 31 KB</support@zycoo.com></gang.cher 	n@zycoo.com>	
🛃 fax000000018.tif (13 KB)		1
You have a new fax		[
		F

 $\square$ , send fax from user portal

Login GUi with extension/vm passwd,like 809/1234,but you should enable 809 web manager

Other Options	
Web Manager: Allow Being Spied: Mobility Extension:	Agent: Call Waiting:  Pickup Group: 1 Mobility Extension Number:
VoIP Settings	

WE FOCUS WE DELIVER		Username:809 Logout
Phone Book	Send Fax	Move the mouse over a field
Web Dial	Send Fax Fax Log	to see tooltips
Call Logs		
<ul> <li>Record List</li> </ul>	Send Fax	
<ul> <li>Voicemail List</li> </ul>	Destination:	
Call Forward	Send fax must be .tif, .tiff, .txt, .pdf, .jpg or png.	
<ul> <li>Follow Me</li> </ul>	Please choose file to upload: 选择文件 未选择任何文件	
<ul> <li>Settings</li> </ul>	Upload	
<ul> <li>Send Fax</li> </ul>	C proces	
• Fax List		